

# CENTER JOINT UNIFIED SCHOOL DISTRICT

## BOARD OF TRUSTEES REGULAR MEETING

District Board Room, Room 503  
Wilson C. Riles Middle School  
4747 PFE Road, Roseville, CA 95747

Wednesday, March 18, 2020

### MINUTES

\*\*Due to the Shelter-in-Place order, Trustees Anderson, Hunt, J'Beily and Pope participated by phone.

**CALL TO ORDER** - Trustee Hunt called the meeting to order at 5:30 p.m.

**ROLL CALL** - Trustees Present: Mr. Wilson

Trustees Participating by Phone: Mrs. Anderson, Mr. Hunt, Mr. J'Beily, Mrs. Pope

Administrators Present: Scott Loehr, Superintendent  
Craig Deason, Assist. Supt., Operations & Facilities

Administrators Participating by Phone: Mike Jordan, Director of Curriculum/Instruction/Special Ed.  
Lisa Coronado, Director of Fiscal Services

### ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

1. Public Employee Performance Evaluation (Certificated) – Superintendent (G.C. §54957)
2. Student Expulsions/Readmissions (G.C. §54962)
3. Conference with Labor Negotiator, (David Grimes), Re: CSEA and CUTA (G.C. §54957.6)

### PUBLIC COMMENTS REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION

**CLOSED SESSION - 5:30 p.m.**

**OPEN SESSION - CALL TO ORDER - 6:00 p.m.**

**FLAG SALUTE** - led by Georgia Wilson

### ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION

2. Student Expulsions/Readmissions (G.C. §54962)  
Student Readmission – RA 17/18/2

**Motion:** Anderson  
**Second:** Hunt

**Vote:** Hunt, Anderson, Pope, J'Beily, Wilson

**ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION (continued)**

Student Expulsion – 19/20-3

**Motion:** Hunt  
**Second:** Pope

**Ayes:** Pope, Anderson, Hunt, J'Beily, Wilson  
**Noes:** None

Student Expulsion – 19/20-4

**Motion:** Pope  
**Second:** Anderson

**Ayes:** Anderson, J'Beily, Hunt, Pope, Wilson  
**Noes:** None

**ADOPTION OF AGENDA** - There was a motion to approve the adoption of the agenda as presented

**Motion:** J'Beily  
**Second:** Hunt

**Vote:** General Consent

**STUDENT BOARD REPRESENTATIVE REPORTS**

1. Center High School – Jesus Bucio was not available to report.
2. McClellan High School – Georgia Wilson was introduced as the new Student Board Representative for McClellan HS

**ORGANIZATION REPORTS**

1. CUTA - Venessa Mason, President, was not available to report.
2. CSEA - Marie Huggins, President, was not available to report.

**COMMITTEE UPDATES**

**Facilities Update** - Craig Deason, Assistant Superintendent of Operations & Facilities, reported that we are continuing to move forward on a few facilities items. Full day kindergarten items are on the agenda and if approved tonight we will be looking at geotechnical and department of toxic substance control consulting for the soils where the district will be putting portables at Oak Hill. The CTE applications were submitted today for funding for all four Career Technical Ed programs. We would not have to take the funding, but we are applying because there are very short timelines for this project; we need to be ready in case any of our projects scores are approved in June. The school site in the John Moyer construction area, there is also an agenda item tonight for the CEQA consultant to continue to move forward. We received our appraisal today; will get info by the next meeting. The purchase agreement is being worked on with John Moyer Construction. Trustee Anderson asked which street the school site would be on. Craig noted that he thought the streets were Vista Grande and SwallowTail.

**COMMENTS FROM THE AUDIENCE REGARDING ITEMS NOT ON THE AGENDA**

An Account Representative from Kaiser Permanente noted that Kaiser is here and available during the coronavirus. He brought information to give to Mr. Loehr to share with employees.

**BOARD/SUPERINTENDENT REPORTS**

**Mrs. Anderson** - had nothing to report

**Mrs. Pope** - had nothing to report

## **BOARD/SUPERINTENDENT REPORTS (continued)**

### **Mr. Hunt**

- thanked Scott Loehr and David Grimes for the amazing work they have been doing around this coronavirus. The communications they have put out to staff and parents have been top notch. Seeing what is going on in other districts, the example they have set is above and beyond what needed to be done; so well and thought out. He noted that he appreciated all of their work. Trustees Pope, Anderson, and J'Beily all agreed with Trustee Hunt's comments.

**Mr. J'Beily** - had nothing to report

### **Mr. Loehr**

- thanked the Board for their kind words. He noted that it has been a team effort by Cabinet. Cabinet and the Site administrators have all come together to do anything they can to help. We have people from various departments throughout the district that have been working tirelessly. Other folks from throughout the district have asked what they can do to help. He noted that he appreciates the Board's support; without their leadership we would not be able to do this.

### **Mr. Wilson**

- noted that we have a duty to protect the public health, and our district has done what needs to be done. He also noted that he doesn't like that people that are fueling hysteria. He shared his thoughts on the numbers corresponding to the COVID-19 versus the flu.

## **CONSENT AGENDA**

1. Approved Adoption of Minutes from February 19, 2020 Regular Meeting
2. Approved 2020-2021 Board Meeting Schedule
3. Approved Classified Personnel Transactions
4. Approved Certificated Personnel Transactions
5. Approved Resolution #12/2019-20: Reductions to Classified Employment Due to Lack of Funds and/or Lack of Work
6. Approved Professional Services Agreement: Vickie Onesti
7. Ratified 2019/20 Individual Service Agreements:  
ISA #012 Charis Youth Center
8. Ratified West Shield Adolescent Services
9. Approved Donated Items:  
- 4 Aluminum Wheelchair Footplates
10. Approved Contract for Edgenuity Digital Libraries
11. Approved 2019-2020 Consolidated Application
12. Approved Center Joint Unified School District Arts Education Plan
13. Approved Professional Services Agreement: Lawrence Hall of Science
14. Approved Out-of-State Travel: Advanced Placement Computer Science Principles Course, Naples, Florida - J. Bennett
15. Approved Out-of State Travel: Ron Clark Academy, Atlanta, GA - J. Farrel, J. Larmer, L. Lopez, T. Hare, S. Herrera, J. Catson, K. Brady-Kenney
16. Approved RFP #2020-101, Network Equipment E-Rate YR 23 form Team One Networking, Inc.
17. Approved Professional Services Agreement with Rincon Consultants Inc. for CEQA Compliance Services for the New Sierra Vista Elementary School Project
18. Approved Architect Selection and Award and Contract between Geocon Consultants, Inc. and the Center Joint Unified School District to Provide Geotechnical Engineering Services for the Oak Hill Elementary School Kindergarten Classroom Construction Project Identified in the Center Joint Unified School District's Facilities Assessment and Implementation Plan

## **CONSENT AGENDA**

19. Approved Architect Selection and Award and Contract between Geocon Consultants, Inc. and the Center Joint Unified School District to Provide DTSC Compliance Services for the Oak Hill Elementary School Kindergarten Classroom Construction Project Identified in the Center Joint Unified School District's Facilities Assessment and Implementation Plan
20. Ratified Professional Services Agreement: Hugh R. Davison
21. Approved Professional Services Agreement: Hamindar Singh
22. Approved 2019-20 Safe School and Emergency Preparedness Plan - Center HS
23. Approved Payroll Orders: July 2019 through February 2020
24. Approved Supplemental Agenda (Vendor Warrants): February 2020

Trustee Pope noted that on item #20, Mr. Davison came out and plowed early. She asked Mr. Deason that if it is needed again will Mr. Davison come out and plow again. Mr. Deason said yes.

**Motion:** Pope  
**Second:** Hunt

**Vote:** General Consent

## **BUSINESS ITEMS**

### **A. APPROVED - Auditor Selection for Fiscal Years 2019/20, 2020/21, 2021/22**

Lisa Coronado, Director of Fiscal Services, noted that we have had a great relationship with our auditor. We have passed the 3 year mark. We have decided not to go out this year for an RFP and keep the same auditing company, and can do so as long as it's a different partner who is overseeing the audit. The district would go out for an RFP next time. Trustee Wilson asked what the rules are for rotating around. Lisa noted that she believes it has to be changed every 5 years, but we do it every 3 years. Mr. Loehr noted that we have used other companies for as long as 9 years, but they would have to rotate the assigned auditors in order to stay with that company.

**Motion:** J'Beily  
**Second:** Anderson

**Ayes:** Pope, Anderson, Hunt, J'Beily, Wilson  
**Noes:** None

### **B. APPROVED - Second Interim Report for Fiscal Year 2019-20**

Lisa Coronado, Director of Fiscal Services, noted that this report reflects business activities from July 1 through January 31. A lot has happened since January 31 so as we go through this, she expects the multi year projections to end up looking more favorable; there are a lot less costs because of shutting down. She noted that it is a terrible reason for shutting down, but we are going to have benefits because of it (less expenses on fuel, utilities, etc.). Mrs. Coronado noted that the Governor's January budget proposal came out and the areas that affect Center are: in 2021 the COLA was lowered from 3% to 2.29% so revenue projections had to come down because of that, there is no proposal for the future to add additional pension relief but this can change, and special ed has increased in the base rate. She noted that ADA is typically runs July 1 through the middle of April, with it being reported in May, but with the current circumstances the cutoff is now February 29<sup>th</sup>. This could benefit our district; we had higher months in the beginning of the year, and then was declining. Trustee Pope asked what our enrollment is as of today. Lisa noted that she didn't know right off hand. As of January 31 it was down to 4,023. Looking at the revenue over the years, it is increasing this year because we received the preschool money. That money is unrestricted but it is being used for already existing preschool costs and we are reducing the contribution amount. In out years the revenue has to be reduced because of the reduction in COLA. The expenditures and contributions in 19/20 have gone up about 1%, and there's nothing specific that made it go up. In out years the expenditures were reduced; she has removed the positions at MHS and Riles MS that lost funding. This year we are not deficit spending with ongoing funds, but next year we will be deficit spending with ongoing funds. Because of attrition with some retirements, that should become a positive number. We have about 20 positions to fill. In

**BUSINESS ITEMS (continued)**

21/22 we have always looked positive. The ending fund balance for 19/20 will be about \$1 million left over, unaccounted for. In 20/21 that goes down to about \$800,000 because we will be deficit spending, and then the year after that because of a surplus it will go back up to about \$1.2 million. However, something to note is that in 21/22 there will be another curriculum adoption that will have to take place again and we would not have enough money for that, so we hope that more revenue comes in. Se also noted that Fund 17 has \$2.4 million. In the trust and employment benefits, there is \$300,000 in the trust and \$600,000 in our account. Trustee Hunt asked about the operating costs over the next 2-1/2 to 3 months (utilities, fuel, etc.), if she knew what those amounts would look like. She noted that she had not had time to look at those things, but when it slows down she would like to look at that and can share that information. She noted that there are some contractors that the district will still have to pay. Trustee Wilson asked what she meant about no pension relief. Se noted that the CalSTRS and CalPERS had made contributions so that we didn't have to pay as much, but that is not going to happen in the future. Mr. Loehr noted that Trustee Hunt had asked for scenarios of what a 1%, 1-1/2%, and 2% increase for the employee costs would look like. We planned to have the draft tonight at the meeting but have been busy and hope to bring those numbers next month.

**Motion:** Pope  
**Second:** Anderson

**Vote:** Pope, Anderson, Hunt, J'Beily, Wilson

At this time we moved over to the Special Meeting agenda to vote on the one item.

**BOARD WORKSHOP**

1. Facilities Planning & Information

This portion of the meeting was cancelled. We are hoping to reschedule next month, possibly on the agenda with the next regular meeting.

**ADVANCE PLANNING**

a. *Future Meeting Dates:*

- i. *Regular Meeting: Wednesday, April 15, 2020 @ 6:00 p.m. - District Board Room - Room 503, located at Riles Middle School, 4747 PFE Road, Roseville, CA 95747*

b. *Suggested Agenda Items:*

Trustee Anderson noted that Lisa Coronado, Craig Deason, and Scott Loehr have done a wonderful job and thanked them for all they do. Trustee Pope thanked David Grimes and Mike Jordan as well.

**ADJOURNMENT – 6:35 p.m.**

**Motion:** Hunt  
**Second:** Anderson

**Vote:** General Consent

Respectfully submitted,

/s/

Scott A. Loehr, Superintendent  
Secretary to the Board of Trustees

/s/

Milad J'Beily, Clerk  
Board of Trustees

4/15/2020

Adoption Date